



Mobile Deposits

A mobile deposit is when you use your smartphone or tablet to capture a check photo to make a deposit in your account.

Mobile Deposits Step-by-Step

Use the following steps to complete a mobile deposit.

Step	Action
1	Tap the Deposit menu at the bottom of the screen.
2	Review the Deposits Notice .
3	Click the I Agree button.
4	Tap the Select an Account drop-down arrow to select the Deposit To account.
5	Tap and enter the deposit Amount in the Amount field (include the decimal point).
6	Tap the Add front of check tile to take a picture of the front of the check.
7	Rotate the device to take the check picture.
8	Follow additional on-screen instructions.
9	Tap the Flash (⚡) icon to turn the flash on/off.
10	Tap the Help (🔗) icon to get additional assistance.
11	A Success message is displayed across the image when the picture is successfully captured.
12	Turn the check over and complete the following: <ul style="list-style-type: none">• Sign where it states to Endorse Here.• Check the box for Mobile or Remote Deposit.
13	Rotate the device to complete the onscreen fields.
14	Optional: Tap the Edit (✍) icon to retake the front of a check picture.
15	Tap the Add back of check tile to take a picture of the back of the check.
16	Rotate the device to take the check picture.
17	Tap the Flash (⚡) icon to turn the flash on/off.
18	Tap the Help (🔗) icon to get additional assistance.
19	A Success message is displayed across the image when the picture is successfully captured.
20	Rotate the device to complete the onscreen fields.



Mobile Deposits Step-by-Step, continued

Use the following steps to complete a mobile deposit.

Step	Action
21	Optional: Tap the Edit (✍) icon to retake the front of a check picture.
22	Tap the Deposit button at the bottom of the screen.
23	Confirmation of the deposit displays at the top of the screen.
24	Optional: Tap the Deposit Another Check button to initiate another mobile deposit.
25	Tap the History hyperlink on the top right to view completed mobile deposits.
26	Tap and enter key words in the Search field at the top to narrow your search results
27	Optional: Tap the Sort by icon on the top right to sort by: <ul style="list-style-type: none">• Date (Ascending)• Date (Descending)• Amount (High to Low)• Amount (Low to High)• Account
28	Tap the arrow on any deposit record to view deposit details.