



Tablet Direct Deposit Settings

You can deposit your entire paycheck or a portion of it through direct deposit.

Direct Deposit Settings Step-by-Step

Use the following steps to set up direct deposit.

Step	Action
1	Tap the More Links (...) menu at the top right of the screen.
2	Tap Direct Deposit Settings from the menu.
3	Tap the Terms and Policies hyperlink to review the Terms and Policies.
4	Tap the I Accept button at the bottom of the screen.
5	Review the direct deposit details at the top of the screen.
6	Tap the Manage Direct Deposit button at the bottom of the screen.
7	Review the direct deposit access to other accounts information.
8	Tap the Get Started button at the bottom of the screen.
9	A message displays indicating an account was found matching your information.
10	Optional: Tap the Search for different account hyperlink at the bottom of the screen to search for a different account provider.
11	Tap the Continue button at the bottom of the screen to confirm the provider.
12	Tap the radio button (circle icon) next to the account to be used for direct deposit.
13	Tap the Continue button at the bottom of the screen.
14	Tap the Next button at the bottom of the screen to receive a verification code.
15	Tap and enter the verification code in the verification code field.
16	Optional: Click the Send a new code? hyperlink to send a new verification code.
17	Tap the radio button (circle icon) to select one of the following: <ul style="list-style-type: none">• Full Paycheck• Partial Paycheck
18	Tap the Next button at the bottom of the screen to confirm your selection.
19	Tap the Terms and Conditions drop-down arrow to review the Terms and Conditions.
20	Scroll down to Tap the I Agree checkbox.
21	Optional: Tap the Print Terms & Conditions hyperlink to print the Terms and Conditions.
22	Tap the Confirm button to continue. A confirmation message displays.
23	Tap the Done button at the bottom of the screen.