Mobile Direct Deposit Settings

You can deposit your full or partial paycheck directly into your account through direct deposit.

Direct Deposit Settings Step-by-Step

Use the following steps to set up direct deposit.

Step	Action
1	Tap the **Menu** tab at the bottom right of the screen.
2	Tap the **More** drop-down arrow at the bottom of the screen.
3	Scroll down to tap the **Direct Deposit Settings** hyperlink at the bottom of the screen.
4	Review the **Direct Deposit Settings** disclosure.
5	Tap the **I Agree** button at the bottom of the screen.
6	Review the **Direct Deposit Setting Details**.
7	Tap the **Manage Direct Deposit** button.
8	Tap the **Get Started** button at the bottom of the screen.
9	Optional: Tap the **Search for different account** hyperlink at the bottom of the screen to search for another payroll provider.
10	Tap the **Continue** button at the bottom of the screen to confirm the selected account provider.
11	Tap the **radio button** (circle icon) next to the account to be used for direct deposit.
12	Tap the **Continue** button at the bottom of the screen to confirm the selected account.
13	Tap the **Next** button at the bottom of the screen to receive a verification code.
14	Optional: Tap the **Send a new code?** hyperlink to send a new verification code.
15	Tap and enter the **verification code** in the verification code field.
16	Tap the **radio button** (circle icon) to select one of the following: • Full Paycheck • Partial Paycheck
17	Tap the **Next** button at the bottom of the screen to confirm your selection.
18	Tap the **Terms and Conditions** drop-down arrow to review the Terms and Conditions.
19	Scroll down to tap the **I Agree** checkbox.
20	Optional: Tap the **Print Terms & Conditions** hyperlink to print the Terms and Conditions.
21	Tap the **Confirm** button to continue. A **confirmation message** displays.
22	Tap the **Done** button at the bottom of the screen.