Mobile Business Manage Users
Delete a Role

Manage Users allows you to delete roles when no longer required.

Business Manage Users - Delete a Role Step-by-Step

Use the following steps to delete a role.

Step	Action
1	Tap **Menu** at the bottom right of the screen.
2	Tap the **Manage Users** drop-down arrow.
3	Tap the **Roles** hyperlink.
4	Tap the **arrow** next to the Role to edit.
5	To delete the role, tap the **Delete** (🗑) icon in the upper right of the screen **or** Scroll down to tap the **Delete Role** hyperlink at the bottom of the screen. A **Confirm Delete** message displays.
6	Optional: Tap the **Cancel** button to cancel the deletion request.
7	Tap the **Delete** button to delete the role.
8	A **Role Deleted** message displays at the bottom right of the screen.