

Limited Liability Companies (LLC) Account Opening Checklist

Thank you for your choosing Orange County's Credit Union for your business account needs. In order to make your account opening experience as smooth as possible, a checklist of items needed for your account opening has been provided below. A Member Service Representative specializing in business accounts will contact you soon to address any questions you might have, and to setup an appointment to meet with you.

Individuals that Need To Be Present at Account Opening:

 Member Managed - All Members Member Managed - All Managers

If one of the Managers or Members of the LLC is another business, an authorizing representative of that business must also be present.

Information Required to Open Account:

 Personal Identification for all parties - A valid government identification such as driver's license or U.S. Passport Tax Identification Number Single Member LLC's may use SSN or ITIN (EIN) An Employer Identification Number is required Fictitious Business Name Statement (FBN), including the Proof of Publication, if applicable Business Documentation - Varies based on the state of the organization. State filing stamped documents are required. Certified Articles of Organization Certified Statement of Information Operating Agreement Fictitious Business Name Statement (FBN), including the Proof of Publication, if applicable