

Corporation Account Opening Checklist

Thank you for your choosing Orange County's Credit Union for your business account needs. In order to make your account opening experience as smooth as possible, a checklist of items needed for your account opening has been provided below. A Member Service Representative specializing in business accounts will contact you soon to address any questions you might have, and to setup an appointment to meet with you.

Individuals that Need To Be Present at Account Opening:

 The President and Secretary, and any authorized signers, if applicable

Information Required to Open Account:

 Personal Identification for all parties - A valid government identification such as driver's license or U.S. Passport Tax Identification Number - EIN number is required Business Documentation - Varies based on the state of the organization. All documents must be stamped and filed accordingly with the state where business is incorporated. Certified Articles of Incorporation, AKA Certificate of Incorporation Corporate Bylaws Certified Statement of Information Corporate Resolution (Orange County's Credit Union internal resolution) Certificate of Status (state of CA calls it a Certificate of Registration), for foreign corporations only Fictitious Business Name Statement (FBN), including the Proof of Publication, if applicable